**MELLOR PARISH COUNCIL**

***THURSDAY 05 MAY 2022 at***

***St. MARY’s Cof E PRIMARY SCHOOL, Brundhurst Fold,Mellor***

*commencing following the Annual Parish Council Meeting which starts at 7.00 p.m.*

**AGENDA**

1. **To receive and approve apologies for absence**
2. **To receive declarations of pecuniary or personal interest**
3. **Adjournment for Public Session (Max 5 minutes per person)**
4. **To resolve to confirm the Minutes of the Parish Council Meeting held on 07 April 2022**
5. **Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY**
6. **To consider and approve any response to be made to Planning Applications** 
   * + - **CS126143 Cunliffe Fold Farm Amendments to phone mast**
       - **Variation to Premises Licence Spread Eagle to allow alcohol sales from 8.00am**
       - **3/2021/0788 Appeal Notification Wellness Centre, Pendle View, Primrose Lane**

* **Any update on Ribble Valley Local Plan Consultation**

1. **Financial Matters and Accounts To approve: Bank balances £68,070.91 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund + £74.52 investment Account**

**To consider & approve; Invoices for payment since 07.04.22**

1. **EDF War Mem lights DD 1 month £13.23 DIRECT DEBIT**
2. **Parish Clerk salary April £440.70**
3. **AM Gerrard Ltd – Internal audit to 31.03.22 £144.00**
4. **Easywebsites monthly DD for support £32.40 DIRECT DEBIT**

**No further invoices beyond schedule at time of agenda**

1. **To consider any actions regarding reserves held against MVH floor damage**
2. **To note that Precept for 2022/23 £25,000 has been received & VAT £329.87 has been reclaimed**
3. **To consider and approve Annual Governance & Accountability Return f(AGAR)or the year to 31 March 2022**
4. **Annual Internal Audit Report 2021/22**
5. **Annual Governance Statement 2021/22**
6. **Annual Accounting Statements 2021/22**
7. **Clerk / Responsible Finance Officer be authorized to complete Audit procedures**
8. **To consider & approve holding an Open Meeting for Mellor residents to discuss the Open Area adjacent to the Play Area and the antisocial behaviour with damage to Jubilee trees**
9. **To consider and approve any actions following the Report from the Play Area Working Party including update on monitoring of antisocial behaviour with Police response**
10. **To consider and approve any actions for the Open Grassed Area Project**
11. **To consider and approve any actions for tree replacement following police involvement**
12. **To consider & approve arrangements for completion of Queen’s Canopy project including commemorative plaque.**
13. **To consider and approve any changes to the outline draft plans recommended by the Working Party for improvements to the area and to consider and approve any estimates**
14. **To consider request for additional surfacing to enable use by less able children**
15. **To consider and approve any actions for recruitment of an Assistant Clerk**
16. **A) To consider and approve any actions for Mellor Community Association: and to accept any report regarding the floor at Mellor Village Hall.**

**B) To consider and approve permission for the erection of a flagpole at Mellor Village Hall**

1. **To consider and approve any actions from the Jubilee Working Party to commemorate HM Queen’s Platinum Jubilee**
2. **A) To consider and approve any actions for installation of a defibrillator inside the former BT phone box on Mellor Lane and to approve any budget for this work, including type of equipment**

**B) To receive any update regarding a defibrillator at One Stop shop – Cllr. Marsden**

1. **To consider and approve motion from Cllr. Hymas**
2. **“That Mellor Parish Council allocates an amount each year (suggested £2000) for a rolling programme of footpath improvements.**
3. **That the 2 dangerous stiles mentioned in his email on footpaths 24 and 25 are replaced with kissing gates as soon as practical**
4. **That MPC fully adopts the powers open to it for footpath management;”**
5. **To consider and approve any Working Party to create a draft Newsletter for approval by Council**
6. **To consider and approve any appropriate actions to address speeding throughout the Parish**
7. **To receive any Report from the Working Party for Village Enhancements**
8. **To receive an update from the Working Party regarding Social Media presence for Mellor Parish Council**
9. **To consider and approve any response to Mellor Methodist Church regarding future room hire**
10. **To receive update reports regarding:**
11. **Potential for CCTV in the Parish – Cllr. Mellor**
12. **Replacement perspex for Notice Board at Carter Fold – Cllr. Venables**
13. **Mellor 2020 Footpath Project including any update from LCC Rights of Way Team**

**24 . To receive reports from meetings**

1. **LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield**
2. **RVBC Report by Borough – Cllrs. Brunskill & Walsh**

**25.Matters brought forward by members and Staff FOR INFORMATION ONLY**

**26. To note the next Meeting will be held 09 June 2022, , then Thursday 07 July 2022**

Teresa Taylor (Parish Clerk)